



WASEDA UNIVERSITY

Exchange Program Fact Sheet AY2025

(for April 2025 / September 2025 Enrollment)

Please check the details on the "**Application Guidelines**" and "**List of Schools**" from the URL below ;
<https://www.waseda.jp/inst/cie/en/exchange/application>
 (scheduled to be released around late July, 2024)

◆ Contact Information

Name of Institution	Waseda University		
Mailing address	Center for International Education (CIE) Waseda University 1st Floor, Bldg. 22, 1-7-14 Nishi-waseda Shinjuku-ku, Tokyo 169-0051 JAPAN		
E-mail and Phone	Incoming (to Waseda)	ex-in-cie@list.waseda.jp	+81-3-3203-9079
	Outgoing (From Waseda)	out-cie@list.waseda.jp	+81-3-3208-9602
	Other inquiries	https://www.waseda.jp/inst/cie/en/contact	

◆ Program Overview

Types of Exchange Programs	<ul style="list-style-type: none"> • Undergraduate Program • Graduate Program (Master's/Doctoral) • Japanese Language Program
Program duration	One academic year / one semester

◆ Academic Calendar

	Spring Semester	Fall Semester	
Academic Calendar Timetable	Orientation	Mid March	Mid September
	Semester begins	Early April	Late September
	Examinations	Mid July	Mid January
	Semester ends	End of July	Early February

◆ Eligibility and Application Process

Eligibility / Requirements	Each host school has specific requirement. Please refer to the " Application Guidelines " for details.	
Application Period	Spring Semester Entry :	November 1st to 20th
	Fall Semester Entry :	February 1st to March 1st
Application Process	*Please refer to the " Application Guidelines " for details.	
Required Documents		
Notification of acceptance	Spring Semester Entry :	Late January
	Fall Semester Entry :	Early June

◆ Academic Information

Course Lists and Syllabus	Course Lists	Please check the "List of Schools".
	Syllabus Search (JP)	https://www.wsl.waseda.jp/syllabus/JAA101.php
	Syllabus Search (EN)	https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en
	Please refer to the Course Lists in the "List of Schools" before searching courses on the Syllabus Search as <u>NOT every course on Syllabus is available to exchange students</u> . The latest course lists and syllabus will be available right before the semester begins.	
Course Registration	Course registration begins AFTER arrival at Waseda. There is no pre-registration. Important information and instruction on course registration procedures will be given in the orientation by each schools, so attendance is required. For some of the oversubscribed courses, enrollment will be determined based on the lottery.	
Course Load	Students are strongly encouraged to take approx. 6 courses (nearly = 10 hours) per week. Please refer to each school's policy.	
Credits at Waseda University	Lecture & Seminar-style course : 2 credits = 100 minutes per class x 14 weeks Language course : 1 credit = 100 minutes per class x 14 weeks	
Grades / Transcript	Grades will be announced in early March(for the Fall semester) and early September (for the Spring semester). Students are able to check their grade through the portal site "MyWaseda". The official transcripts will be sent to the home institution in May or October after the program is completed.	

◆Accommodation

Housing for Exchange Students	https://www.waseda.jp/inst/rlc/en/student_dormitory/exchange/
Housing options available	Dormitories for exchange students are located a few minutes' walk from the Waseda campus. Since they are extremely popular, only a limited number of students are able to move in. Please note that it is not possible to meet all students' requests. For students looking for housing during their stay in Japan, the Residence Life Center website introduces the affiliated companies that offer significant number of student dormitories, shared houses and apartments that are easy for overseas students to apply for. Please make sure to do your own search and make your decision. However, as many of these accommodations are located in the area that require a commute of 40-60 minutes by public transport, we recommend that you search for a room as soon as possible to find one that is close to your requirements.
Check-in Date	The designated check-in date will be announced with acceptance notification. Basically, late-March for the Spring semester and mid-September for the Fall semester.

◆Scholarship

Information	*JASSO scholarships will not be available for AY 2025 at Waseda University.
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◆Immigration

Status of Residence	The status of residence of your Visa must be "Student".
COE(Certificate of Eligibility) and Visa	COE (Certificate of Eligibility) is an official document issued by the Immigration Services Bureau in Japan which is required when students apply for Japanese visa. Waseda University will apply for the COE to the Immigration Services Bureau on behalf of the students. Each applicant needs to apply for visa on his/her own at the nearest Japanese Embassy or Consulate after receiving the COE.
What is "Documents Concerning Defraying Expenses for COE"?	It is to certify that applicant has enough financial resource to cover his/her expenses while studying abroad, and is required by the Immigration Bureau to submit to obtain a COE. We have set the minimum amount to prove funds at 120,000 JPY per month.
When will the COE be sent?	Basically, late February to mid-March for the Spring Entry and early to late August for the Fall Entry (it may take more time depending on the situation) .
Required Documents for COE application	*Please refer to the "Application Guidelines" for details.
Are exchange students allowed to work?	Yes, but they are required to obtain work permit at the airport upon arrival or at the Immigration Bureau. Please refer to the URL below for details; https://www.cie-waseda.jp/visastatus/en/current/offcampus.html#section-1

◆Pre-Arrival Information

Health Insurance	<p>Before coming to Japan, it is strongly recommended to buy travel insurance in your home country which covers the entire exchange period.</p> <p>Foreign residents who will be staying in Japan for three months or more have to subscribe to the National Health Insurance program (NHI; also known as "Kokuho"). With this insurance, medical expenses will be reduced to 30 % of total amount (with some exceptions at certain medical facilities) . Monthly insurance fee may vary by your residential area (city/ward), but usually is around 2,000 yen or less.</p> <p><u>More information on insurance will be provided at the general orientation.</u></p>
Cost of Living	<p>May differ depending on each student's lifestyle, but the average cost for Shinjuku resident is mostly 80,000 JPY for housing, and another 80,000 JPY for living expenses (food, transportation and daily necessities) per month.</p>

◆Other Useful Websites

University Website	https://www.waseda.jp/top/en
WHY WASEDA?	https://www.waseda.jp/inst/whywaseda/
Campus Map	<p>https://www.waseda.jp/top/en/access</p> <p>Waseda University has multiple campuses, and the location of each campus differs depending on your affiliated undergraduate /graduate school. For details, please refer to the information about each school provided on the application page.</p>
VR Campus Tour	<p>https://waseda-vrtour.com/wasedacampus/</p> <p>https://waseda-vrtour.com/toyamacampus/</p>
YouTube	https://www.youtube.com/@wasedaPR
Intercultural Communication Center(ICC)	<p>ICC organizes various events and programs to encourage students to enjoy extra-curricular activities. It is a good way to make the most of their exchange experience!</p> <p>https://www.waseda.jp/inst/icc/en/</p>
Accessibility Resource Center	https://www.waseda.jp/inst/dsso/en/
Gender and Sexuality Center	https://www.waseda.jp/inst/gsceneter/en/
Health Support Center	https://www.waseda.jp/inst/hsc/en