

EMPLOYMENT APPLICATION FORM

(EXTERNAL CANDIDATES ONLY)

POSITION APPLIED FOR: _____

PERSONAL DATA

| | | |
|--------------------|---------------------|------------------------|
| Legal First Name: | Legal Last Name: | Preferred First Name: |
| Address: | Phone Number: | Can a message be left? |
| City: | Other Phone Number: | Can a message be left? |
| Province, Country: | Email: | Can email be sent? |
| Postal Code: | | |

Are you legally entitled to work in Canada?

Have you worked for Trent University in the past? If yes, when?

Do you have a spouse, child or parent who is a current employee of Trent University?
If yes, who and what is their relationship to you?

Have you ever been convicted of a criminal offence for which a pardon has not been granted?
If yes, please specify:

Where did you hear about this position?

EDUCATION

*Education levels achieved and degrees obtained may be subject to verification if an offer of employment is extended.

| | | |
|--|--------------------|----------|
| Please indicate completed programs: 1. | Length of Program: | Awarded: |
| 2. | Length of Program: | Awarded: |
| 3. | Length of Program: | Awarded: |

Other licences, certificates, diplomas, degrees, programs, courses, workshops etc. completed:

CERTIFICATION

PLEASE READ THE FOLLOWING CAREFULLY

I certify by electronically submitting this form that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application package as may be necessary in arriving at an employment decision. I understand that proof of eligibility to work in Canada and proof that I have obtained my stated education qualifications may be required before engagement. I understand that false or misleading information given in my application or interview(s) may disqualify me from employment or be cause for my dismissal. If hired, I agree to abide by all rules and regulations of Trent University, including serving an initial probationary period.

By checking this box, I (full name) _____ Date: _____
herby agree to the above statement.