



## HOUSING ADVISORY COMMITTEE

**Housing Advisory Committee Meeting**  
**Session 2 – Thursday, November 27, 2024**  
**3:00 p.m. – 4:00 p.m.**  
**Location: Teams**

### MEETING MINUTES

- I. **Land Acknowledgement, Keeley Moloney.**
- II. **Approval of 2023-24 final session minutes from March 26<sup>th</sup>, 2024 and first session minutes from November 7<sup>th</sup>, 2024, Julia Bedding:**
  - a. Michael motioned to approve the minutes.
  - b. The minutes were approved.
  - c. Julia will post the approved minutes to the HAC website.
- III. **Residence Budget Development, Jen Coulter (slides attached):**
  - a. The university is currently going through it's budget development cycle. Initial budget proposals are due at the end of this month.
  - b. An important distinction to make note of when it comes to housing is that we are an ancillary service. As an ancillary, everything we are responsible for (such as services, renovations, and staffing) is funded by student fees. With a typical operations budget, there would be money from a central pot that would be used to fund these things.
  - c. As we go through the budget approval process next term, there will be opportunities for students to provide feedback into how we are spending money. When we look at data to understand why students choose to live, or not live within residence, it always comes down to cost. We need to make sure we keep our residence as affordable as possible, while still maintaining our buildings and staffing. When we spend money on new initiatives, we always consider what students can get out of it.
  - d. One of the things we have been thinking about, with feedback from international students and, from this committee, is extending the end of the academic term to May 1. There is a benefit to students as it would offer an easier transition from residence into new leases that would be starting on May 1.

- e. CPI (1.6%) is an important consideration when discussing known expenses in our anticipated overhead costs: FM \$2.5M, utilities \$900K, overhead 1.3M, construction and renovations \$1.28M, furniture and equipment \$535K.
- f. We're currently modelling an increase of approximately \$50 per month with our fee strategy for next year. This will help offset some of the costs highlighted above. Once we finalize the renovation budget, that will give us some more information.
- g. Adding 8 days to residence agreement (staffing, ops, utilities are extra costs to consider with this option).
- h. Options for cuts:
  - i. Renos
  - ii. Furniture
  - iii. Programming
  - iv. Training
  - v. Staffing

**IV. Renovations Update, Jilliene Simone-Burns (slides attached):**

- a. Projected Projects with the Project Management Office:
  - i. Champlain West bedroom windows (continued from Summer 2024)
    - This will make a big impact on temperature control and comfort in student rooms.
  - ii. Champlain North electrical panel replacement
    - This supports towers G-K.
  - iii. Gzowski exterior insulation finishing system
    - Yellow stucco on the exterior, needs some replacement, it only lasts for so long. Right as it was being built, new legislation came out about proper installations practices for longevity in Canadian climates. There is a two-part process involved with this. It will start in the summer, and we are hoping to do this project in partnership with FM.
  - iv. Lady Eaton (south and north) sanitary piping
    - Sanitary piping (wastewater carrier) needs to be updated to avoid potential leaks.
  - v. Lady Eaton (south and north) storm piping
    - Moves water away from the building.
    - These two projects can happen at the same time as they typically are done by the same type of contractors.
    - These projects are important as they represent a greater risk of impact to our students in the event of system failure.
- b. Fatima: None of these projects have been approved yet?

- i. Jill: As Jen explained, we are in the process of having the budget for next year approved. The budget will capture the funding for most of these projects, except for the Gzowski stucco project as the details are still being worked out.
- c. Projected Furniture & Fixture Updates:
  - i. GC doors.
  - ii. GC 6<sup>th</sup> floor roller blinds.
  - iii. GC 6th floor bedroom furniture.
  - iv. GANEX building d common room furniture renewal.
  - v. Laundry machine replacements (Champlain will be prioritized as that building currently has stacked units that deteriorate a little faster than the traditional machines).
  - vi. RezNet updates for all Symons campus buildings (the goal is to improve Wi-Fi and move away from ethernet porting inside the rooms).
  - vii. Jill explained that we currently provide small desk lamps, trash cans and recycle bins for each bed space in residence. These small items impact our budget quite significantly and create charges for students (as they often accidentally take them home). With students looking to personalize their residence rooms as much as possible, we find they are often bringing in their own receptacles and lighting. Question posed to the group: Are these items really a value add for students, or should we consider reallocating that money elsewhere?
  - viii. Michael: The receptacles really support the idea that their spaces need to be kept clean.
  - ix. Fatima: This is something we could do without. I know everyone is adding their own lights in their rooms. If it doesn't fit in the budget, I'm okay with letting it go.
  - x. Uzma: I agree with Michael, the bins encourage students to make sure their rooms are kept clean. Perhaps it would be possible to do some kind of checklist to see if students really need these items. Would public works support Trent in providing the bins?
  - xi. Jill explained that Trent has a private waste management contractor, and our internal system functions a bit differently.
  - xii. Maddi: I don't think desk lamps are something we need to provide. From experience, we already have issues with students putting their garbage into the common room waste containers, so removing bins from bed spaces might exacerbate this issue.

V. **LLC Consultation, Melanie Howard (slides attached):**

- a. Themed Living Learning Communities (LLCs) at Trent are designed to immerse students in an environment where academic, social, and personal growth can flourish.

- b. Benefits:
  - i. Academic support
  - ii. Sense of belonging
  - iii. Peer learning
  - iv. Networking opportunities
  - v. Increased likelihood of becoming a student leader
  - vi. Resume builder
- c. 2024/25 LLCs
  - i. Peterborough academic program-based:
    - Business administration
    - Forensic science
    - Nursing
    - Trent-Swansea law
  - ii. Peterborough interest-based:
    - Active living
    - Creative expressions
    - Endahying
    - Environmental sustainability
    - Social justice and leadership
    - Trent global living
  - iii. Our Endahying and Nursing LLCs are being supported by other student leaders this year (RLEA and nursing students), in addition to Residence Life Dons.
- d. Living learning community staff include the Residence Education Coordinator (professional staff role) and the LLC Don (student staff role).
- e. There has been difficulty in staffing and filling some of the more specialized LLCs. The academic-based programs are more popular than some of the preference-based. You have a built-in cohort with these. Going forward we will need to consider whether these are the right communities for us.

# Budget Development Update

November 27, 2024



# Principles

- Ancillary
- Student Affordability
- Value-add Experiences
- Student Support
- Renovations
- Comparators
- CPI (1.6%)

# Known Increases

- 1) FM – \$2.5M
- 2) Utilities - \$900K
- 3) Overhead - \$1.3M
- 4) Construction & Renovations – \$1.28 M
- 5) Furniture, Fixtures & Equipment - \$535,642

# Fee Strategy

## Principles

- Affordability
- Range of Price Points
- Student Support
- Service Delivery
- Student Feedback

## 2025-26

- Modeling an increase around \$50/month
- Comparisons to other institutions (mid-range)
- Bridging gap from April closure to May 1



# Options for Cuts

- Renovations
- Furniture
- Programming
- Training
- Staffing

**CHALLENGE THE WAY YOU THINK**

# Housing Advisory Committee – Renovation Updates

Wednesday November 27, 2024



# Projected Projects with the PMO

- Champlain West Bedroom Windows (continued from Summer 2024)
- Champlain North Electrical Panel Replacement
- Gzowski Exterior Insulation Finishing System (aka. EIFS) - part 1/2
- Lady Eaton (South + North) Sanitary Piping
- Lady Eaton (South + North) Storm Piping

# Projected Furniture & Fixtures Updates

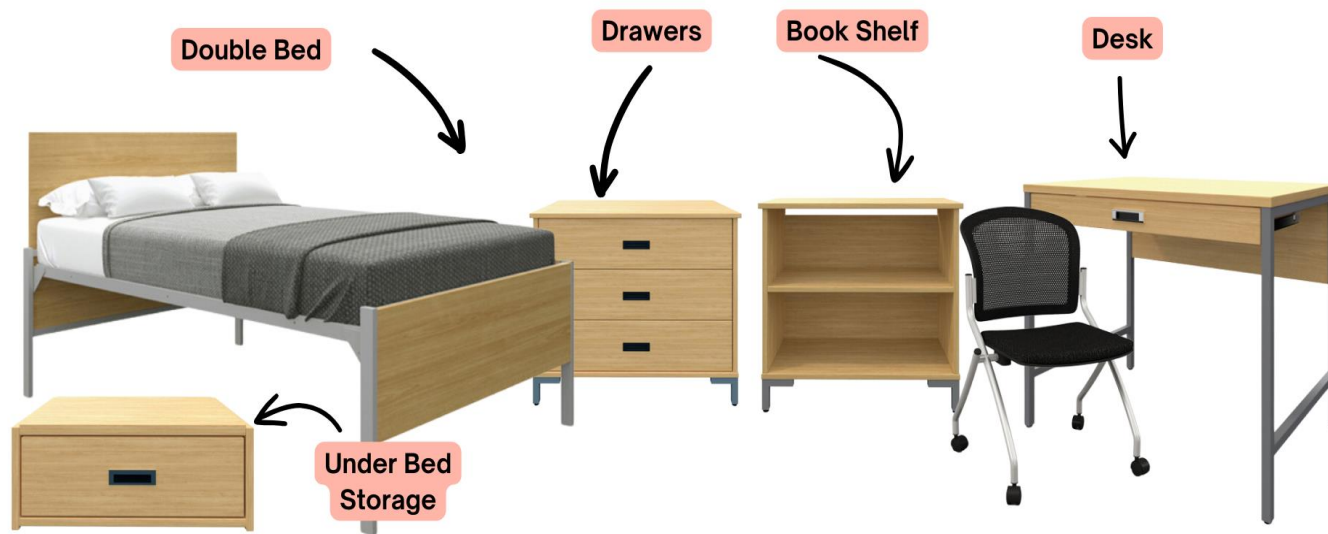
- Gzowski Doors
- Gzowski 6th Floor Roller Blinds
- Gzowski 6th Floor Bedroom Furniture Renewal
- Gzowski Annex Building D Common Room Furniture Renewal
- Laundry Machine Replacements
  - Champlain will be prioritized.
- RezNet Updates

# GANX - Building D Common Room Furniture Refresh

New Faux  
Leather Seating



# Gzowski Bedroom Furniture Refresh



# Requested Feedback

- Provided Desk Lamps
- Provided Garbage & Recycle Bins





**CHALLENGE THE WAY YOU THINK**

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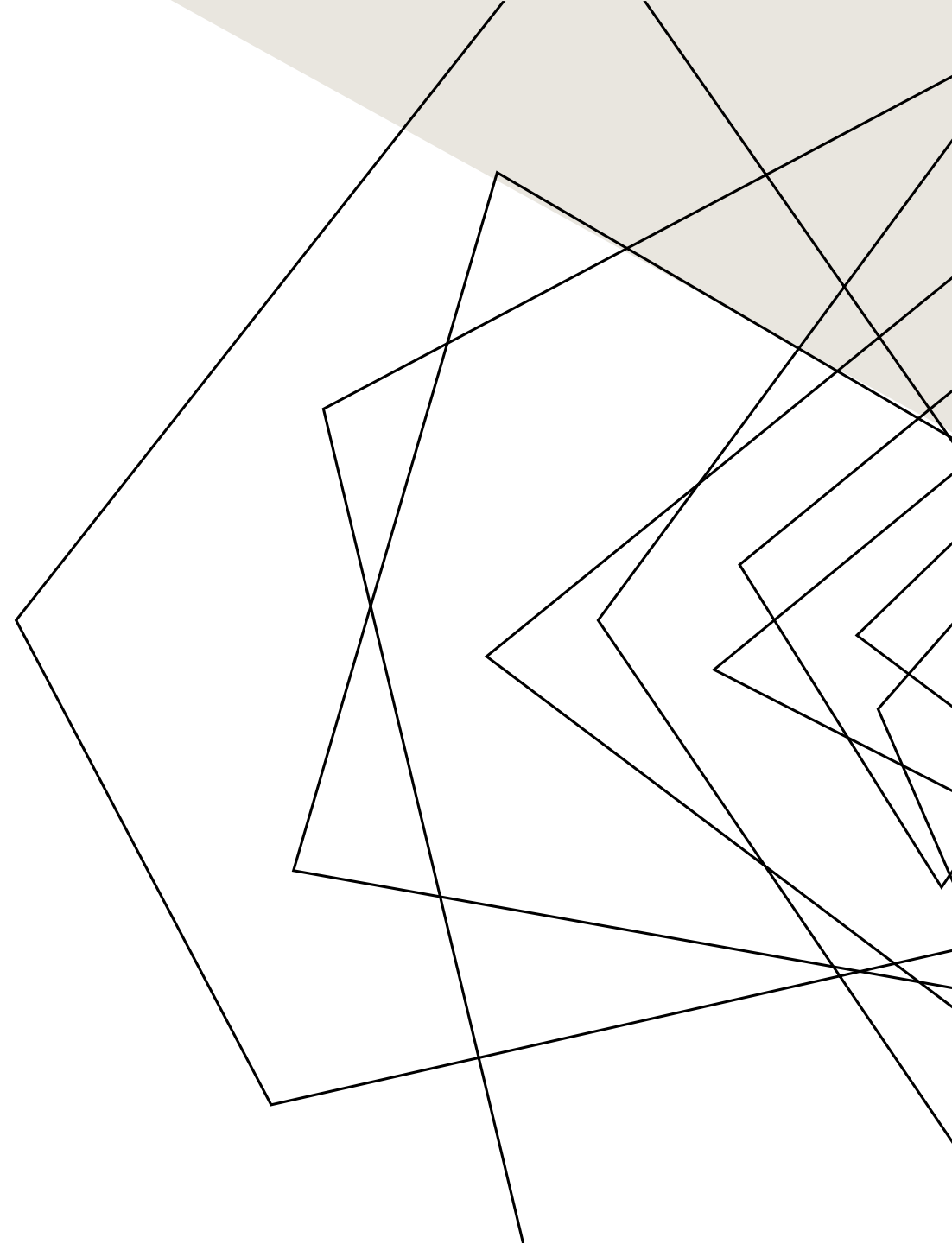
# LIVING LEARNING COMMUNITIES

## Trent Student Housing

# WHAT ARE LIVING LEARNING COMMUNITIES?

Our themed **Living Learning Communities (LLCs)** are designed to immerse you in an environment where academic, social, and personal growth converge.

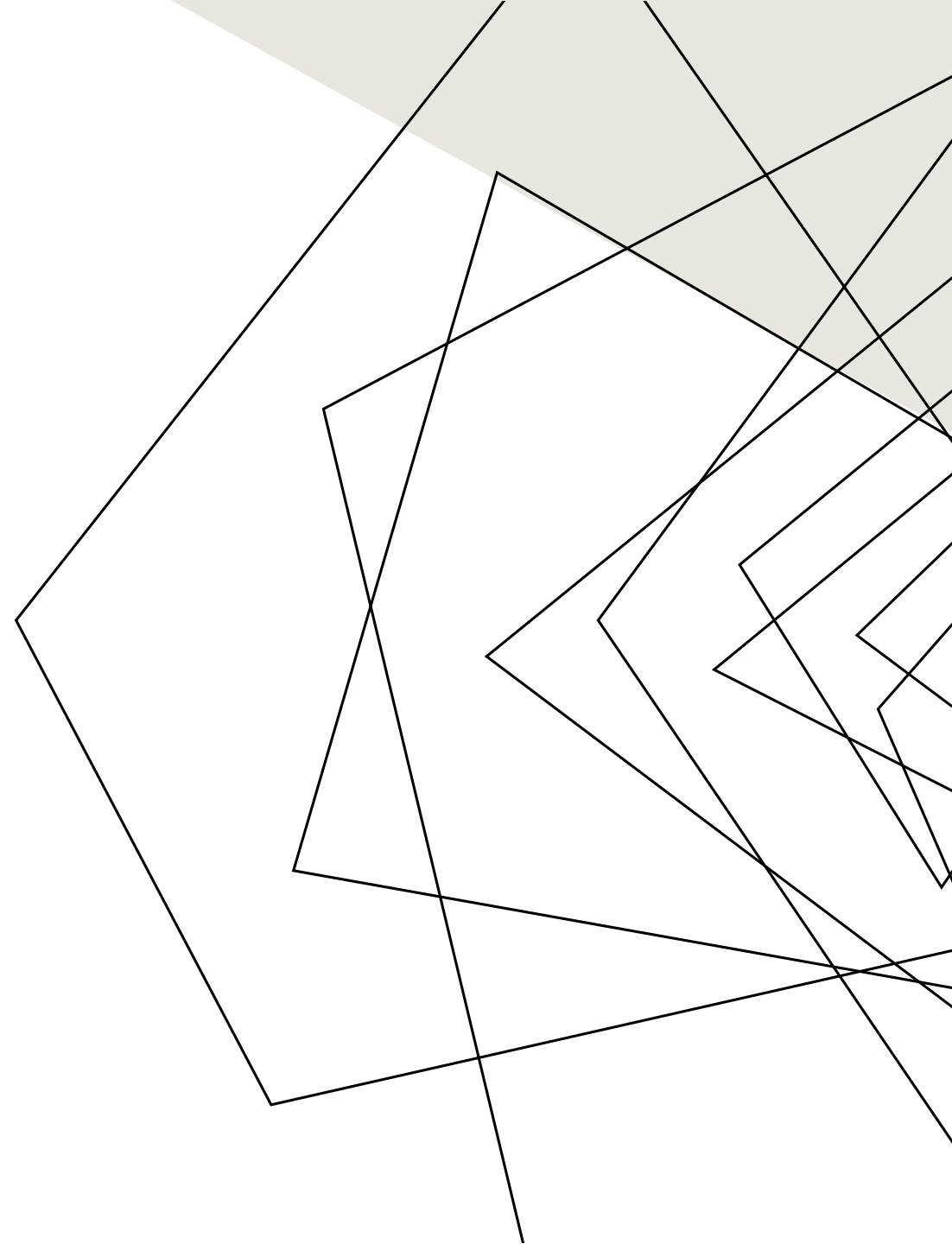
Choosing to live in a Living Learning Community at Trent University is about embracing an enriching, transformative university experience.



# BENEFITS OF LIVING IN AN LLC

Living Learning Communities (LLCs) offer a unique residence experience combining academic and social aspects of university life. Some of these benefits include:

- **Academic Support:** LLCs are designed to create a positive academic environment, providing access to resources like study groups, and academic advisors who are invested in student's academic success.
- **Sense of Belonging:** Living with like-minded individuals can foster a sense of belonging and community. Shared interests and goals can lead to lasting friendships.
- **Peer Learning:** Living with peers who share academic interests can lead to valuable peer-to-peer learning experiences. Opportunities to cooperate on projects, study together, and engage in discussions related to your field of study.
- **Networking Opportunities:** LLCs host events, workshops, and advertise guest lectures related to your field of interest. These events provide excellent networking opportunities, allowing students to connect with professors, professionals, and fellow students.
- **Increased likelihood of being a student leader:** Living in an LLC can lead to personal growth and development. Students may gain a deeper understanding of their chosen field, develop leadership skills, and become more culturally aware through interactions with a group of peers with diverse experiences.
- **Resume Building:** Being part of an LLC can be a valuable addition to a resume. It demonstrates a commitment to a chosen field and willingness to engage in a rigorous academic environment.



# 2024/2025 LIVING LEARNING COMMUNITIES

## **Peterborough Academic Program-Based Living Learning Communities:**

- Business Administration
- Forensic Science
- Nursing\*
- Trent-Swansea Law Program

## **Peterborough Interest-Based Communities:**

- Active Living
- Creative Expressions
- Endahying (Indigenous student learners and settler allies)\*
- Environmental Sustainability
- Social Justice and Leadership
- Trent Global Living

# LIVING LEARNING COMMUNITY STAFF

## Professional Staff

### Residence Education Coordinator

- Develop and support Living Learning Community and Academic Cluster curriculum and learning goals in relation to the overall Residence Learning Model.
- Collaborate with faculty to develop and implement outcomes-based programming/initiatives in living learning communities and academic clusters.

## Student Staff

### Living Learning Community Don

- Work with the RLC, REC, and Residence Life & Education Assistants (RLEA) as necessary in order to create and implement theme-related learning experiences based on interest/needs from students
- Including collaboratively, based on the specific interests of the students in the community, develop one large-scale event per term