

Honorary Appointments Policy

Category:	Academic
Approval:	Senate
Responsibility:	Office of the Provost and VP Academic
Date Approved:	February 10, 1987; revised February 14, 2006; May 7, 2019; October 31, 2023

The following outlines the application procedures and categories of honorary association with the University that are outside the framework of the Collective Agreement or other paid employment.

Nominations for honorary appointments and renewals will adhere to the outlined procedures.

With the exception of the Honorary Professor, all appointments are made by the Provost or designate Chair of COAP upon recommendation from the Committee on Academic Personnel (COAP). The appointment of Honorary Professor must be approved by Senate upon recommendation by COAP.

Categories of Honorary Appointments

Honorary Professor

This title is intended for distinguished faculty members who have permanently retired from other universities but who wish to maintain a special relationship with Trent. They may or may not be attached to a specific academic program or department. Those honoured will hold the title for life.

The title of 'Honorary Professor' is conferred by Senate upon recommendation by COAP. Normally, the names of those so honoured would be publicly announced.

Adjunct Faculty

This title is intended for persons who are academically qualified to participate in the work of the University but who are not permanent employees of Trent University. Normally, they will hold professorial status at Trent in conjunction with external employment. It is expected that such individuals will contribute in a substantive way to the academic unit to which they are appointed. Appointment terms will normally be for a period of up to 5 years, renewable.

Honorary Associate

This status is intended for individuals outside Trent in non-academic professions making a significant long-term contribution to the University's academic program, through, e.g. consultancy, occasional guest lectures or seminars, supervision of theses at undergraduate

level, or co-operation on research projects. Appointment terms are 3 to 5 years, renewable. No academic rank will be held by Honorary Associates.

Research Associate

This status is intended for independent scholars such as those holding post-doctoral fellowships or other awards from external agencies, who wish to maintain a temporary association with the University.

Research Associate status will be tenable for up to 2 years, renewable. Research Associates will not hold academic rank.

Applications

Applications should include the following documentation (for new or renewal):

- Decanal Support (email)
- Letter from the academic unit (usually the chair) outlining:
 - category of honorary appointment being requested
 - duration of appointment
 - start date
 - rationale
- Letter of interest from applicant
- Updated Curriculum Vitae

Contact Officer:

Provost Office

Date for Next Review:

N/A

Related Policies, Procedures & Guidelines

- a) Honorary Appointments Procedures

Policies Superseded by This Policy:

- a) N/A