Immigration, Refugees and Citizenship Canada (IRCC)  
Case Processing Centre in Edmonton   
c/o Study permits, Station 101   
9700 Jasper Avenue NW, Suite 55   
Edmonton, AB T5J 4C3

**DATE**

**Subject: Exception from PAL/TAL requirement**

Dear IRCC Assessing Officer,

My name is **Full Name** and I am currently enrolled in **Program Name** at Trent University.

I am applying to extend my study permit to continue my studies in the same level of studies and at the same Designated Learning Institution as my current study permit.   
   
**I will not be providing a PAL with my application as I meet the following exception:**

*“You don’t need a PAL/TAL when applying for a study permit if you’ve entered Canada and you’re applying for a study permit extension at the same DLI and level of study as your current study permit.” (*[*Source*](https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/get-documents/provincial-attestation-letter.html)*)*

Enclosed in my application you will find a letter of enrollment which verifies my status as a current student at Trent, and my current study permit showing I do not need to change study permit conditions to continue my studies.

Please feel free to contact me if you require any further information or documentation.

Yours sincerely,

**Full Name  
  
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**Given Names:  
Last Names:  
Date of birth:  
Country of birth:  
UCI:  
Trent Student Number:**