Trent University authorizes the use of non-duty paid ethanol for scientific purposes only. Other uses constitute a direct violation of Section 16 of the Excise Act, 2001

Building/Lab #: _____

Lab Supervisor: _____

Alcohol Type: **95% or 100 (Anhydrous) %** (circle one)

Date (D/M/Y):	**Current volume (mL)** (including unopened)	**Volume Used (mL)**	**Remaining Volume (mL)** (including unopened)	**Purpose used for:**	**Used by (PRINT name):**	**Initials of User:**

NOTES: Questions? Ask your Supervisor or contact Angela Sikma (x6253 or angelasikma@trentu.ca)

Add EtOH to the inventory volume on the date purchased. Include the volume even if bottle hasn't been opened yet

Complete this log after every use & check your math!

Did you spill EtOH? Estimate the volume and enter into this inventory sheet. Adjust inventory volume to account for spill

All paperwork (authorization sheet + inventory logs must be kept for 7 years. They are legal documents as per Revenue Canada.